

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA**

**FEBRUARY 4, 2013**

**9:00 A.M.**

**REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

**A. Meeting called to order.**

**B. Quorum call.**

**C. Pledge of Allegiance.**

**D. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of January 28, 2013.

**E. Bid Openings: Accept, Award, and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)**

- 1. Accept, Award and/or Reject County Bid #HWY-1589** – Six month (6) Non-Encumbered Contract for Tires and Tubes. The bid term will be from March 5, 2013 to September 4, 2013.
- 2. Accept, Award and/or Reject County Bid#COM2-1590** – The Purchase and delivery of an E7 Basic Engine to fit into a 2001 Ch613 Truck for the District #2 County Commissioner.

**F. Old Business: Discussion, Consideration and/or Action regarding the following:**

- 1. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of January 22, 2013.
- 2. Award or Reject County Bid #HWY-1586** – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from February 11, 2013 through August 10, 2013.

3. **Action on updating the process and procedures** pertaining to the Board of County Commissioner Agendas and changing the Board of County Commissioners meeting time.
4. **Action on the Proposal from AIP** for Facility Assessment and Master Planning.

**G. Items of Business: Discussion, Consideration and/or Action regarding the following:**

1. **Jail Report** from the Cleveland County Sheriff’s Department.
2. **Action on the Standard Service Contract between the Board of County Commissioners** on behalf of Cleveland County Election Board and Sooner Copy Machines to renew maintenance service on a Sharp MX5500 Serial #7500343Y at \$.0095 for Black and White copies and \$.058 per output of Color copies and a Sharp MX3501 Serial #7503852221 at \$.010 for Black and White copies and \$.068 cost per output of Color copies. Both to include all parts, drums, labor, toner & staples. The contract is from October 9, 2012 through June 30, 2013.
3. **Approve the Commercial Services Agreement between the Board of County Commissioners** and COX Business for a one (1) time installation fee not to exceed \$3,612.70 and a recurring monthly fee of \$361.05 through June 30, 2013.
4. **Appoint Receiving Officers** for Cleveland County District #3 accounts BCI3, SA2, SA3, T2A, T3 as follows:
  - a. Melanie Wilke
  - b. Jessica McWhirter
  - c. Alan Shetley (Alternate)
5. **Appoint a new County Board of Health** member to fill the vacancy left after the retirement of George Skinner, December 31, 2012.
6. **Approve a Contract for Services between the Cleveland County Health Department** and Ozarka Water Company for Dispenser and Water. The contract will run for five (5) months from February 1, 2013 to June 30, 2013.
7. **Approve the contract between the Cleveland County Treasurer** and Lexis Nexis for access to Accurint for Government to search for current addresses, telephone numbers and necessary information for the Tax Warrant Department. Price will be for four (4) users at \$85.00 each and will include Standard Features and Real Time Phone Search. Term will begin February 1, 2013 and end on June 30, 2013.
8. **Appoint the following Fair Board Members’** term to be extended to December 31, 2014:
  - a. District #1 Richard Kortemeier
  - b. District #2 Carol Donor
  - c. District #3 Terry Childress

9. **Approve the contract between Cleveland County and A-Tech Paving for the South Parking Lot Improvements Project per County Bid #COM-1584 for \$587,250.00.**

10. **Declare the following equipment from the County Clerk’s Office surplus to be junked:**

a. #F222-52 APC Computer Power Back-up

11. **Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

13-3100 – CCJC2                      13-1989 –CFBJ2                      13-2727 – CFBC2

13-0382 – MD2                      13-0114 – T2A

12. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**a. County Commissioners:**

13-3707 – D1C                      State Auditor & Inspector (OSU)                      \$            300.00

**b. District #1 Warehouse:**

13-3681 – T2A                      OLG                      \$            4,000.00

13-3683 – T2A                      Palace Auto Supply, Inc.                      \$            3,500.00

13-3723 – T2A                      Perfection Equipment Company, Inc.                      \$            500.00

**c. District #2 Warehouse:**

13-3744 – T2A                      Don’s Mobil Lock Shop Inc.                      \$            500.00

13-3745 – T2A                      Fred’s Tire & Battery, LLC                      \$            2,000.00

13-3746 – T2A                      Star Fuel of Oklahoma LLC                      \$            2,500.00

13-3747 – T2A                      Maxwell Supply Company                      \$            750.00

13-3748 – T2A                      C & P Auto Electric                      \$            750.00

13-3749 – T2A                      Interstate Batteries                      \$            500.00

13-3750 – T2A                      MHC Kenworth – Oklahoma City                      \$            1,000.00

13-3751 – T2A                      Metro Glass Inc.                      \$            1,000.00

13-3769 – T2A                      Noble Farm and Building Supply, LLC                      \$            5,000.00

**d. District #3 Warehouse:**

13-3688 – T2A                      Dub Ross Company                      \$            500.00

13-3694 – T2A                      P & K Equipment, Inc.                      \$            2,000.00

**e. OSU Extension Center:**

13-3670 – E2                      Bernina of Oklahoma City South                      \$            200.00

**f. Fair Board:**

13-3689 – FF2                      Eureka Water Company                      \$            300.00

**g. Health Department:**

13-3692 – MD2                      Sanofi Pasteur                      \$            5,000.00

13-3709 – MD2                      Copelin’s Office Center                      \$            10,000.00

**h. County Sheriff’s Office:**

13-3755 – CCJC2	Elite Equipment Company, Inc.	\$	300.00
13-3757 – CFBRE2	Overhead Door Company of OKC, Inc.	\$	300.00
13-3759 – CCJC2	Aramark Correctional Services, LLC	\$	38,000.00
13-3763 – CFBC2	Aramark Correctional Services, LLC	\$	27,000.00

**i. County Clerk’s Office:**

13-3770 – F1C	State Auditor & Inspector (OSU)	\$	600.00
---------------	---------------------------------	----	--------

**13. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay:**

FY 12/13

a. General Fund	\$	48,363.94
b. Highway Fund		6,647.66
c. Health Fund		13,981.16
d. Sheriff Service Fee Fund		4,015.75
e. Sheriff Commissary Fund		7,514.18
f. Sheriff Jail Fund		41.00
g. Sheriff Revolving Fund		1,164.29
h. Treasurer Certification Fee Fund		82.00
i. Fair Board Fund		883.29

**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business:**

1. Road Districts
2. General County issues or business

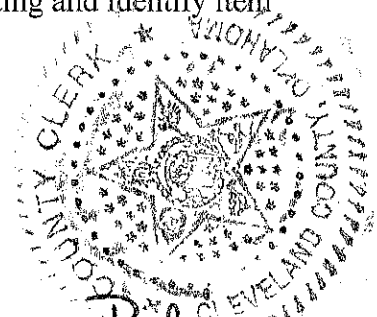
**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

**J. Adjourn**

02-01-13 08:49 RCVD

Date & Time Posted: \_\_\_\_\_



*Jimmy Belmon*  
County Clerk

*By Peggy Layton*